



## Morwenstow Parish Council

### Draft Minutes

Draft Minutes of the Parish Council Meeting held on  
Wednesday 16<sup>th</sup> March 2022 at 7.30pm in the Community Centre.

**2022/16/3.1** Attendance: Attended by Cllrs. J Hobbs (Chair), J Phipps (Vice-Chair), N Steer, K Jones, K Boundy, G Worden, S Tilbey, R Savage, J Payne, S Rosser (Clerk) and three members of the public.

**2022/16/3.2** To receive apologies for absence. **None received.**

**2022/16/3.3** To approve the previously circulated minutes of the Monthly Parish Council meeting held on 16<sup>th</sup> February 2022. **Minutes were approved.**

**2022/16/3.4** Matters Arising from the Minutes and updates– **for information only.** The Expression of Interest for the highways scheme has been submitted – extra suggestion also made 'Junction to Coombe Valley at Coombe Hill'. *County Cllr Tilbey advised that extra scheme suggestions can still be submitted although the closing date has passed. No further suggestions were made at this time.* The bench for Crosstown had been ordered. Trees had been ordered. Community Chest Grant of £300 received from County Cllr. Tilbey. Three expressions of interest had now been made for the one co-option vacancy for the Council. The three members of the public were welcomed to the meeting and the proposal outlined for them to attend three parish council meetings before deciding to formally apply. A secret ballot will take place if required, if more than one person chooses to apply.

**2022/16/3.5** Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct. **None received.**

**2022/16/3.6** Dispensations: To consider requests from Members for dispensations. **None received.**

**2022/16/3.7** Public Participation:

To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders.

One member of the public spoke regarding ambiguity of pavement safety on Morwenna Road, Shop. It is not felt that the limitations of the pavements are clear, thus creating safety hazards. A recent incident was described following 2 van's negotiating the road and a pedestrian. **County Cllr Tilbey was asked to look into this matter with the member of the public.**

**2022/16/3.8** To receive a report from our Cornwall Councillor: Shorne Tilbey.

- Cornwall Council have been looking at providing housing for refugees of Ukraine, however this has caused some issues as there are already housing issues for those who already live within Cornwall. There are families within the parish who are looking to house Ukrainian refugees.
- Consideration is currently being made on a 'Mayor for Cornwall' further details on this will be available in due course. This has potential to increase revenue streams for Cornwall.
- The expression of interest can still be submitted for the Bude Area Network Highway Scheme, despite the deadline having passed.

**2022/16.3.9** To receive a report from the Bude Area Community Network Panel meeting: Report from Cllr Phipps.

Updates were given on the existing highways schemes and the current one from Oliver Jones. Bude Partnership Trust gave an update on their plans. A talk was given by a member of the Canal Trust and proposals outlined for its future dredging. A recommendation was made at the end of the network meeting that Parish Council's might consider re-visiting their 'Emergency Plans' in light of the current worldwide situation. *Cllr Steer suggested that we review this on a yearly basis.* Chris Sims will be the new community link officer for the Bude Area.

**2022/16/3.10** Parish Maintenance and Matters for discussion:

- a) Parish hedges: **C. Cllr. Tilbey said that hedges at Chapel level have been addressed. The hedges will be cut by the council and the bill passed to the owner. Cllr. Boundy then raised hedges at Brooke Farm & Lower Chapel Corner – C.Cllr. Tilbey will address these with Oliver Jones at Cornwall Council.**  
**Mud on roads/verge destruction: Cllr. Jones wished to highlight the importance of road edges (verges) and the damage that is caused when mud is left on them. There are ecological importances with the verges. No resolution made – will be on April agenda.**
- b) To note completed tree log – **checked and signed by the Clerk – no issues.**
- c) To note completed playpark log – **checked and signed by the Clerk – no issues.** – DBS checks in progress – **link to online**

completion sent to the three respective councillors. One complete so far. Identity documents to be checked by Clerk to progress all three applications. Action to be complete before next meeting.

- d) To agree acceptance of LMP/SWCP quotations and CC offer – Cllr. Boundy has completed the acceptance form, Clerk to return to Cornwall Council.
- e) To discuss toilets – (Duckpool & MCC) & Playing Field Maintenance – following a review of the Financial Regulations and advice from CALC – it was proposed to change the tender process timing to fall in line with section 3 of the Financial Regulations. Tenders will be sought in the Autumn to be available ahead of the precept setting process in November. This means that contracts issued in 2021 for toilet cleaning and grass & hedge maintenance within the Parish will extend for 12 months.
- Duckpool Toilets – following the Clerks enquiry to The National Trust, they have advised that they are prepared to re-open the toilets under pre-covid conditions. Kilkhampton Parish Council have been notified of this to ask if they are still happy to share the cost. Advert for a cleaner to be placed in April Hamlets and on the Parish Website & (Facebook page?). The toilets will also require a spring clean. Cllr. Boundy wished to not participate. Clerk to also make sure that the NT contact is aware of recent storm damage to the roof of the toilets.
- f) Repairs following Storm Eunice carried out to Woolley noticeboard – the storm winds caused the noticeboard posts to be snapped. The existing posts were left dangerously protruding from the ground – repair was sought ahead of the next meeting, authorised by the Clerk & Chair.

**2022/16/3.11** To discuss Jubilee Celebrations and purchase of mugs for children along with grant funding opportunities. Working party already established with Cllr. Phipps taking the lead. Cllr. Payne also in the working party and links with other community groups being confirmed. The grant application from the National Lottery was turned down but the Clerk is going to have another attempt at this. Numbers for the mugs will need to be sought asap. **Red Smart Printing need the number confirmed by the end of April in order to supply the mugs by 18<sup>th</sup> May. Numbers to be requested via: Hamlets, Website and Facebook page via Alan Rowlands.** Funds have been received from C. Cllr Tilbey's Community Chest Fund for the cost of the oak trees and wildflower seeds (£300). Members were updated on tree cost/availability – the cost went up from £32 per tree to £50 per tree because stocks of oak is very limited this year. We will now receive larger trees as the slightly smaller ones had been sold. Delivery has also gone up £10 since initially quoted because of the recent fuel cost rises. However owing to the fact that the seed company were not willing to invoice the Parish Council without setting up an account which would be difficult – Cllr. Hobbs has gifted the wildflower seeds to Morwenstow Parish. Seeds were distributed to all parish councillors and some of the public. Seeds are to be spread on the verges and will offer a red, white & blue display come June. This also mitigates the cost of the trees being more than originally anticipated. **Thanks were expressed to Cllr. Hobbs.** Jubilee Story Trail correspondence – this is a digital story trail that is free and aimed at being a day out for families, similar to geocaching - **correspondence noted.**

**2022/16/3.12** Review of policies: General Privacy Notice & Financial Regulations. Policies were sent out to members prior. The documents were read through. **As mentioned in item 2022/16/3.10.e – the process of tenders for parish works were resolved to be moved to the Autumn.** This will aid the precept setting. **No changes were made to the documents.**

**2022/16.3.13** Review of assets: for annual audit & insurance. These were reviewed by the Chair and the Clerk and sent to all councillors before the meeting. **Additional bench has been added,** insurers will be informed upon receipt of the bench. **Resolved: All agreed.**

**2022/16/3.14** Review of the effectiveness of internal controls. Reviewed by the Clerk & outgoing Clerk and the Chair. Sent to members prior to the meeting. **This was looked at during the meeting and found to be in order for the internal auditor.**

**2022/16/3.15** To consider grant requests: the cemetery maintenance grants for Morwenstow P C C. **No request received.**

**2022/16/3.16** Broadband update for Woodford. Fibre optic is due to come in the next 5 years. Some members reported the broadband to be better at different ends of the Hamlet. If all homes were to take out a 12 month contract with BT, they would come and provide it relatively quickly – as this has not happened, it remains a waiting game for many. **Resolved: no further action at present.**

**2022/16/3.17** Consultation on the Tamara Project -received on day of last meeting. This is a £3.2million pound project aimed at creating a coast to coast walk from the North to the South of the Cornwall/Devon border. This would also make the South West Coast Path a circular route – proposed to be named 'Kylgh Kernow' is Cornish for 'Circuit of Cornwall'. This would include installation of a stone on the verge at Woolley Moor to mark the start of the Tamar. The proposals are generally well received and supported by Morwenstow Parish Council. Cllr. Boundy suggested that a more direct link using a permissive path past West Mill would be more appropriate, as it would create a start/end point at Marsland Mouth itself – rather than on the cliff. Cllr. Boundy is happy to meet the consultant on the ground to further the project. **Clerk to go back to the consultant with our feedback.**

**2022/16/3.18** Correspondence:

1. Cornwall Community Foundation – February update
2. Sub-national transport bodies conference
3. Utility Aid – Nalc
4. CALC: a) AGM Meeting details  
b) Platinum Memorabilia briefing

- c) Nalc legal update and CEO Bulletin
  - d) Nalc Star Awards
  - e) 2021/22 Pay agreement
  - f) Training bulletin
  - g) Ukraine Update
  - h) Pledge for nature briefing
  - i) Nalc Newsletter
5. Cornwall Council:
- a) Committee Updates and Minutes – East Area sub committee
  - b) Pop up vaccination clinic in Bude – date passed
  - c) Storm Eunice/Franklin support updates
  - d) Confirmation of Community Chest Grant money
  - e) Pledge for Nature & Ecology Emergency Summit – Date passed
  - f) Positive Planning – course available on Thursday 22<sup>nd</sup> March
  - g) Cyber security alert
  - h) Bude Area Community Network agenda
6. Mevagissey Housing Manifesto
7. Natwest – confirmation of mandate changes
8. Volunteer Cornwall Newsletter
9. The National Trust – email re opening of Duckpool toilets
10. High street safari, Jubilee Story Trail
11. South West Coast Path – March on the Coast
12. National Lottery – can not take grant forward
13. Rural Services Network Bulletin
14. Cornwall Air Ambulance – letter of thanks

**2022/16/3.19** Finances: To confirm accounts spreadsheet with bank statements and agree payments due. **Resolved: Statement of accounts as at 28<sup>th</sup> February 2022 were agreed and signed by two Councillors. Invoices were agreed and cheques signed for the following: Aquss, broadband for March - £30, Woodford Methodist Church, graveyard grant - £125, Morwenstow Methodist Church, graveyard grant - £125, Codec Facilities Ltd, bench for Crosstown, £389, Martin Group Services, stationery - £12.90, Branscombe Trees, 6 oak trees for Jubilee - £380, Morwenstow Community Centre, hire of committee room/storage/water/electricity/sewerage - £182.15, S Francis, CC toilet cleaning - £321.76 and cheque re-issued to PSJ Garden Services for £1758.60 – original cheque stopped.**

**2022/16/3.20** Planning:

**Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:**

**P1** [PA22/01371](#)

**Proposal:** Construction of Shed

**Location:** Darwood Shop Morwenstow Bude Cornwall EX23 9SL

**MPC Comments:** Morwenstow Parish Council would like to support the application and do not see any problems with the development.

**P2** 5 day protocol for PA21/09331 – Land South of Chapel Park

**MPC Comments:** Morwenstow Parish Council stand by the original comments made. The result of the 5 day protocol responses is to request that the application be dealt with at committee level.

For information only:

**Cornwall Council Decision Approved:**

*PA21/12628 | Listed Building Consent for replacement windows. | The Old Malt House Road From Morwenna Road To Woodville Road Shop Morwenstow EX23 9SJ. Approved with conditions.*

*PA21/11444 | Proposed manager's dwelling associated with Atlantic Rest Natural Burial, construction of storage shed and provision of new vehicular/pedestrian access. | Land South West Of Valley View Morwenstow Bude Cornwall EX23 9PW. Approved with conditions.*

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**2022/16.3.21** Exclusion of Press and Public: To consider and if appropriate, to pass the following resolution: That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

**Meeting closed at 9:15pm for the confidential session. All members of the public left.**

**2022/16/3.22** Bude Area Community Network: To discuss request of information for the 'Funeral Provision Discussion Group'.  
**See separate confidential minutes.**